



MAHARANI KASISWARI COLLEGE

(NAAC Accredited)

20, Ramkanta Bose Street, Kolkata-700 003

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Ref. No.....



Date.....

ACTION TAKEN REPORT:2018-2019

The action report has been prepared by the IQAC Coordinator based on the suggestions and recommendations given by the members in the meetings held on 14th August,2018 ; 11th January 2019 ; 15th March,2019.

| 2018-19 | |
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| Plan of Action | Action Taken |
| 1. Curricular Aspects | |
| a) Discussion on on-line admission of BA, BSc, B.Com courses for coming session | a) Ensuring fair on-line admission in compliance with the Govt. Reservation policy. |
| b) Improvement of ICT enabled classroom. | b) College improved the facilities to use ICT provision that can be used by all the departments. |
| c) To make-out strategies for students' feed-back system. | c) Successfully (feedback) framed and implemented. |
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| 2. Teaching, Learning and Evaluation | a) Conducted Class tests and Mid-term Examinations. |
| Plan for different activities to enrich teaching, learning process | b) Inter-departmental talks, Seminars, Workshops, Special talks by invited speakers etc. are arranged. Paper presentation by the students is made. |
| | c) For effective learning and practical or real-life experience of academic ideas, Educational excursions (local and distant), Field survey, Household survey, Industry visit, Project works etc. are arranged by different departments. |
| | d) Guardians are also called for interaction and counselling. |
| | e) Library facility with reference books are maintained |
| | f) Special tutorials are also arranged. |
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| <p>3. Research, Innovations and Extension</p> | <p>Academic Support is provided by the institution to Faculty members to join Orientation Programmes, Refresher Courses, Workshops, Seminars at State, National and International level, etc. for improving their own teaching quality and skill.</p> <p>Educational Tours (local or distant), Industry visit, Field survey, Hotel survey, Household survey, Project work on chosen area etc. are arranged for the students for effective curriculum implementation at the practical level</p> <p>A good number of students successfully participated in extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during this year.</p> |
| <p>4. Infrastructure and Learning Resources</p> | |
| <p>Maintenance of the college is the prior provision to college authority.</p> | <p>The Governing Body of the college with the help of the building committee (that includes the principal, the Bursar, few teaching and non teaching staff) undertakes, coordinate and supervise all programs of development and maintenance.</p> |
| <p>5. Student Support and Progression</p> | <p>Giving a good number students a chance of progression through different financial support and scholarships like Monthly Tuition Fee Relaxation, SWAMI VIVEKANANDA MERIT CUM MEANS SCHOLARSHIP , NATIONAL SCHOLARSHIP , KANYASREE, CM RELIEF FUND, SC ST OBC SCHOLARSHIP etc.</p> |
| <p>6. Governance, Leadership and Management.</p> | <p>There is a conscious, earnest and untiring endeavour on the part of the college to develop its students intellectually, morally, physically and aesthetically. In addition to this, the college is imparting higher education to the girl students drawn from weaker sections of the society as well as remote and background areas of the state and neighbour states.</p> <p>The institution arranges for attending the various courses and training programmes by the faculty members and non teaching staff.</p> <p>Institution conducts internal and external financial audits regularly.</p> |

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