



MAHARANI KASISWARI COLLEGE

(NAAC Accredited)

20, Ramkanta Bose Street, Kolkata-700 003

Ph. : (Off) 2543-5687/2555-6325 (PL) 2530-2008

Fax : 2554-6500 E-Mail : mkoshyam@hotmail.com

Date.....

ACTION TAKEN REPORT:2019-2020

The action report has been prepared by the IQAC Coordinator based on the suggestions and recommendations given by the members in the meetings held on 23rd December,2019; 11th April,2020.

2019-2020	
Plan of action by IQAC	Action Taken
1. Curricular Aspects	a)Ensuring fair on-line admission in compliance with the Govt. Reservation policy.
	b) College improved the facilities to use ICT provision that can be used by all the departments.
	c) Successfully (SSS) framed and implemented.
	d) Member teachers opined to arrange online conference, seminar cum webinar or online motivational activities, skill enhancement courses during this lockdown period.
2 Teaching, Learning and Evaluation	a) Orientation programme for newly admitted Students.
	b) Class tests and Internal Assessment of CBCS system.
	c) Inter-departmental talks, Seminars, Workshops, Special talks by invited speakers etc. were arranged by the study circle and seminar sub-committee .
	d)National Seminar on Trends of LIS Education & Profession: Retrospect and Prospects successfully organized by Dept. of Library.
	f) Tutorials were also arranged.
3. Research, Innovations and Extension	a) Formation of a Research Cell in which scope of the research and publication were directly involved in Ph.D. studies.
	b) Academic Supports provided by the institution to Faculty members to join Orientation Programmes, Refresher Courses, Workshops, Seminars at State, National and International level, etc. for improving their own teaching quality and skill.
	c)Educational Tours (local or distant), Industry visit, Field survey, Hotel survey, Household survey, Project work on chosen area etc. are arranged for the students for effective curriculum implementation at the practical level

Tapan K. Choudhury
Coordinator, IQAC
Maharani Kasiswari College
20, Ramkanta Bose Street
Kolkata-700003

Sushanta K.
Principal
Maharani Kasiswari College
20, Ram Kanto Bose Street
Kolkata-700 003



	<p>d) A good number of students successfully participated in extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during this year</p>
4. Infrastructure and Learning Resources	<p>a) The Governing Body of the College with the help of the building committee (that includes the principal, the Bursar, few teaching and non teaching staff) undertakes, coordinate and supervise all programs of development and maintenance.</p> <p>b) Building and Classroom Beautification Committee were entrusted with the responsibility on exploring the possibility to progress the work further.</p>
5. Student Support and Progression	<p>a) Giving a good number students a chance of progression through different financial support and scholarships like Monthly Tuition Fee Relaxation, <i>KANYASREE</i>, <i>SWAMI VIVEKANANDA MERIT CUM MEANS SCHOLARSHIP</i>, <i>NATIONAL SCHOLARSHIP</i>, <i>CM RELIEF FUND</i>, <i>SC ST OBC SCHOLARSHIP</i> etc</p>
6. Governance, Leadership and Management.	<p>a) There is a conscious, earnest and untiring endeavour on the part of the college to develop its students intellectually, morally, physically and aesthetically. In addition to this, the college is imparting higher education to the girl students drawn from weaker sections of the society as well as remote and background areas of the state and neighbour states.</p> <p>b) The institution arranges for attending the various courses and training programmes by the faculty members and non teaching staff.</p> <p>c) Institution conducts internal and external financial audits regularly.</p> <p>d) The students' Union plays an important role by providing feedbacks and collecting information from the students which are considered by the authority. The Principal having capacity of ex-officio President of the Students' Union, stays in direct contact with the students.</p> <p>e) Progression of AQAR for 2018 – 19 and 2019 -20 were monitored on regular basis.</p>

Tapan K. Ch.

Coordinator, IQAC
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